

College Living LLC

Applicant Qualification Checklist

Applicant: _____ Property: _____

Date: _____ Reviewed By: _____

Eligibility Requirements (Pass/Fail):

Requirement	Pass	Fail	N/A
☐ Applicant is eligible under College Living's University Community Eligibility Policy (or is applying under an approved corporate lease).	☐	☐	☐
☐ Applicant's identity has been verified.	☐	☐	☐
☐ Applicant demonstrates the ability to satisfy the lease obligations by either: (a) verified gross income of at least three (3) times the monthly rent; (b) an approved guarantor; or (c) an approved corporate lease.	☐	☐	☐
☐ Applicant provided truthful, complete, and verifiable information. No material misrepresentations were identified.	☐	☐	☐
☐ Rental or housing history is satisfactory, if applicable. (First-time renters or applicants without prior rental history shall not be denied solely for lack of rental history.)	☐	☐	☐
☐ If the applicant is a current College Living resident, the applicant is in good standing with respect to lease compliance and account status.	☐	☐	☐

Fair Housing Review:

- ☐ No screening decision was based on any characteristic protected by applicable federal, Maryland, or Prince George's County fair housing laws.
- ☐ Any request for a reasonable accommodation or reasonable modification has been referred for review in accordance with College Living's Fair Housing Policy.

Final Determination:

- ☐ Approved ☐ Conditionally Approved (guarantor or additional info required)
- ☐ Denied Reason(s) for Conditional Approval or Denial (cite objective criterion only):

Staff Signature: _____ Applicant ID: _____